

Course Requests Import

Name	Length	Required	Notes
Campus	3	Yes	Must be a valid campus ID
Student ID	6	Yes	Must be a valid student ID. with a record status of 1, 2, 4, or 5 (cannot be 3 or 6)
Course Number	4-8	Yes	Must be a course offered at the campus
Alternate Course Number 1	4-8	No	Must be a course offered at the campus
Alternate Course Number 2	4-8	No	Must be a course offered at the campus
Alternate Course Number 3	4-8	No	Must be a course offered at the campus

NOTES:

- The file must be saved as a .csv or .txt file and should not contain headers.
- The file must have all required fields (see Record Layout below). Omitting any required fields will prevent the file from uploading.
- The file may contain all or multiple district campuses, or a single campus.